

Hardin County Solid Waste Disposal Commission  
Approved Minutes  
Monday November 21<sup>st</sup>, 2016  
REGULAR COMMISSION MEETING  
5:00 p.m.

Chairman Jody Anderson called the meeting to order at 5:00 p.m. Members present were Jody Anderson, Don Bahr, Brad Fjelland, Steve Hunt, Jeff Risius, Chris Renihan, Wes Kix, and Director Susan Engelking. Nathan Minkel, of Bowman and Miller, and Roger Nissly and Connie Moehlman, of Nissly & Nissly, were also present as guests.

Chris Renihan, made a motion to approve the agenda. Seconded by Steve Hunt. Motion carried.

Nathan Minkel of Bowman and Miller presented the FY 2015-16 Audit. After discussing the Audit, Steve Hunt made a motion to approve the Audit for FY 2015-16. Seconded by Brad Fjelland. Motion carried.

Brad Fjelland, made a motion to accept the minutes of the Regular meeting of September 19<sup>th</sup>, 2016. Seconded by Jeff Risius. Motion carried.

Jeff Risius, made a motion to accept the minutes of the Executive meeting of October 18<sup>th</sup>, 2016. Seconded by Chris Renihan. Motion carried.

The minutes of the regular meetings of RIWMA for September 2016, and October 2016 were reviewed.

Steve Hunt made a motion to accept the Financial Statements for June 2016, FY 2015-16. Seconded by Don Bahr. Motion carried.

Steve Hunt, made a motion to accept the Financial Statements for September 2016 and for October 2016, FY 2016-17. Seconded by Wes Kix. Motion carried.

Brad Fjelland made a motion to approve the Expenditures for Oct./Nov. 2016. Seconded by Don Bahr. Motion carried.

Jody Anderson gave a brief update of RIWMA operations to the Commission.

Susan Engelking gave the Director's report of operational issues for Hardin County Solid Waste & Recycling.

After a brief discussion was had on raising the per capita Assessment, Don Bahr made a motion to raise the per capita Assessment by \$1.00, making it now \$31.00 per capita, per year. Seconded by Steve Hunt. Motion carried.

Discussion was had about the new Dept. of Labor law, which comes into effect December 1, 2016, regarding new overtime regulations for salaried employees. It states "effective Dec. 1, 2016, under the new law, employees still need to perform exempt job duties to be exempt from overtime, however they must also now earn a minimum salary of \$47,476 per year. If salaried employees do not meet the new salary base, they will be subject to overtime pay. After discussion was had regarding this issue, Steve Hunt made a motion to raise Engelking's salary to \$47,500.00 per year, effective / beginning December 1, 2016. Seconded by Chris Renihan. Motion carried.

The new RIWMA tarping policy was discussed. The board agreed unanimously with the decision made at the last RIWMA Meeting to have the scale attendant determine if the load is properly tarped or secured. If the scale attendant does not see that the load is properly tarped or secured, the customer will be asked to cover or secure the load. If the customer does not have anything to cover or secure the load, they will be asked to leave and get the load properly tarped and / or secured, and then they will be able to bring it back to dispose of it. Once the load is buzzed at the scale, it will be allowed to be taken to the landfill to be disposed of.

Upon discussion of the purchase a Styrofoam Densifier, it was decided to have Engelking get additional information on the product. Anderson also wanted to discuss it with the members of the RIWMA Board, since it would benefit the Landfill, to not have styrofoam taking up air space in the Landfill. This topic will be brought back to both the HCSW Board and the RIWMA Board at their December meetings.

Engelking informed the Board of the amount of income taken in for E-Waste did not cover the price that it cost to have A-TEC pick up the last load of E-Waste. Therefore, after discussion was had regarding this issue, Steve Hunt made a motion to raise the price of TV's, and computer monitors to \$15.00 each, beginning January 1<sup>st</sup>, 2017. Seconded by Don Bahr. Motion carried.

Engelking informed the Board of the information she received about the contract with Metro Waste Authority for Household Hazardous Waste. Metro Waste would like to extend the agreement and keep the rates the same price at .87 cents per capita for the next fiscal year. After discussing the contract, Wes Kix made a motion to continue with the same agreement with Metro Waste Authority. Seconded by Chris Renihan. Motion carried.

During the last site visit from IMWCA, it was suggested that HCSW implement a Return to Work Policy for non-work related medical conditions. After reviewing the policy, Steve Hunt made a motion to approve the new policy. Seconded by Don Bahr. Motion carried.

Engelking will make sure that each employee gets a copy of the new policy and have each employee sign an acknowledgment that they received and read the new policy.

Next Executive Commission meeting will be Tuesday December 20<sup>th</sup>, 2016 at 12:00 p.m. (noon)

Next Full Commission Meeting will be Monday January 23<sup>rd</sup>, 2017 at 5:00 p.m.

Steve Hunt made a motion to adjourn the meeting. Seconded by Wes Kix. Chairman Jody Anderson adjourned the meeting.

Recorded By: Susan K. Engelking, Director

