

Hardin County Solid Waste Disposal Commission
Approved Minutes
Monday November 23rd, 2015
REGULAR COMMISSION MEETING
5:00 p.m.

Chairman Jody Anderson called the meeting to order at 5:00 p.m. Members present were Jody Anderson, Don Bahr, Brad Fjelland, Steve Hunt, Bruce Bierma, Jody Anderson, Director Susan Engelking and Assistant Sharon Hand. Roger Nissly from Nissly & Nissly, and Nathan Minkel from Bowman & Miller, P.C. were also present as guests.

Lance Granzow, made a motion to approve the agenda. Seconded by Steve Hunt. Motion carried.

Bruce Bierma, made a motion to accept the minutes of the Regular meeting of September 21st, 2015. Seconded by Don Bahr. Motion carried.

Steve Hunt, made a motion to accept the minutes of the Executive meeting of October 20th, 2015. Seconded by Don Bahr. Motion carried.

The minutes of the regular meetings of RIWMA for September 2015 and October 2015 were reviewed, and Jody Anderson and Lance Granzow gave a brief update of RIWMA operations to the Commission.

Steve Hunt, made a motion to accept the Financial Statements for June 2015, FY 2014-15. Seconded by Don Bahr. Motion carried.

Lance Granzow, made a motion to accept the Financial Statements for September 2015 and October 2015. Seconded by Steve Hunt. Motion carried.

Bruce Bierma, made a motion to approve the Expenditures for Oct. / Nov. 2015. Seconded by Don Bahr. Motion carried.

Engelking gave the Director's report of operational issues for Hardin County Solid Waste & Recycling.

Roger Nissly from Nissly & Nissly discussed the issue of the Director's time sheet. After the Board discussed the issue, Lance Granzow made a motion to have the Director keep track of her hours worked on a time sheet. Seconded by Bruce Bierma. Motion carried. It was also decided to have a contract drawn up between the Director and HCSW, and also to have an addendum drawn up to be added to the Employee Handbook regarding Administrative time and time off. Both the Contract and the Addendum will be brought back to the December meeting for approval.

Nathan Minkel of Bowman & Miller P.C. presented the FY 2014-15 Audit, and pointed out the highlights of the Audit. After brief discussion, Steve Hunt made a motion to approve the FY 2014-15 Audit. Seconded by Bruce Bierma. Motion carried.

Discussion was had in regards to HCSW being charged a fee for appliances to be picked from the HCSW facility. At this time, Hardin County Solid Waste & Recycling does not charge any fee for appliances being brought into their facility, therefore the Board tabled the issue until the December meeting, so other options could be looked into, which wouldn't charge HCSW any fees.

Next Executive Commission meeting will be Tuesday December 22nd, 2015, at 12:00 Noon.
Next Full Commission Meeting will be Monday January 18th, 2016 at 5:00 p.m.

Steve Hunt, made a motion to adjourn the meeting. Seconded by Brad Fjelland. Chairman Jody Anderson adjourned the meeting.

Recorded By: Susan K. Engelking, Director and Sharon Hand, Assistant

Susan K. Engelking Sharon Hand